

Invitation for Bids

The Gun and Country Club, Islamabad, invites sealed bids from well reputed, registered and experienced firms/bidders for the work titled "Fixing/Construction of Steel Structure Shed" in front of Coffee Shop (The Fuel)". Interested eligible bidders may download the bidding document containing detailed specifications of work, drawings and BoQs etc from the club's website www.gcclub.org.pk.

Proposal must be received through registered courier on or before **10-05-2025** (11:00 hours) in sealed envelope(s) which will be opened on **10-05-2025** at 03:00 PM in the Club in presence of bidders who wish to attend.

Proposals received after due date, time and without the documents/papers mentioned in this bidding document shall not be considered. By hand proposals shall not be accepted.

The interested bidders may visit the site on **03-05-2025 at 02:00 PM** followed by a pre-bid meeting with interested bidders. **It is categorically mentioned that the bids of those bidders who fail to attend the pre-bid meeting shall not be accepted in any case whatsoever.**

Gun and Country Club
Adjacent Pakistan Sports Complex, Islamabad
Contact: 051- 8466532 www.gcclub.org.pk



2. INSTRUCTIONS TO BIDDERS:

- 2.1 The Bidding procedure will be conducted in light of GCC Procurement Regulations, 2023 along with this Bidding Document.
- 2.2 All bidders are required to provide annexure wise complete requisite documents with page marking for their Technical Evaluation as prescribed under the regulations ibid and in this bidding document.
- 2.3 Bid should be complete in all respect and must be signed by the bidder. All prices quoted must be in Pak Rupees (PKR) and should include all applicable taxes. If not specifically mentioned in the quoted prices, it will be presumed that the prices include all the taxes.
- 2.4 Bidders are essentially required to provide correct and latest postal/email/web addresses, phone/mobile/fax numbers for active and timely communication.
- 2.5 For any query/clarification, the bidders may send a written request at least one day prior to the closing date of the tender.
- 2.6 Bidder may after its submission withdraw its bid prior to the bid deadline prescribed for submission of bids. Withdrawn bids will be returned unopened to the Bidders.
- 2.7 Any bid not received as per terms and conditions laid down in this bidding document will be liable to be rejected/disqualified. No bid shall be considered if:
 - i. Received without bid security and bid processing fee;
 - ii. Received after the date and time fixed for its receipt;
 - iii. Tender document and bid is unsigned;
 - iv. The bid is ambiguous;
 - v. The bid is conditional i.e. currency fluctuations etc.;
 - vi. The bid is from a firm blacklisted by any Federal/Provincial Government Department:
- 2.8. Usage of correction fluid & corrections are strictly prohibited unless duly initialed/stamped.
- 2.9. Any erasing/cutting etc. appearing in the bid, must be properly signed by the person signing the tender.
- 2.10. Bids will be rejected if the Bidder is in some way connected with bids submitted under names different from his own.
- 2.11. Any direct or indirect effort by a bidding firm to influence the procuring

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entity during the process of selection of a bidder or award of contract may besides rejection of its bid result into its disqualification from participation in the Club's future biddings.

2.13 The bidders are advised to visit and assess the site etc and its surroundings and obtain for themselves on their own responsibility all information that may be necessary for preparing the bid. All cost in this respect shall be borne by the bidder.

2.14 At any time prior to the deadline for submission of bids, the Club may, for any reason, whether at his own initiative or in response to a clarification requested by a prospective bidder, modify the Bidding Documents by issuing an amendment.

2.15 The Club reserves the right to cancel any or all bids without assigning any reason thereof.

3. SPECIFICATION SHEET/Scope of Work/Financial Bid

As given at Annex-I & Annex-II to this bidding document.

4. ELIGIBILITY CRITERIA:

4.1. Submission of Bids:

Submission of supporting documents to the below requirements is a mandatory requirement. Failure to submit any of the below documents shall result in non-responsiveness/rejection of the bidder.

- I. Firm/Company is registered with relevant legal/ professional body (Attach certificate of registration).
- II. Firm/Company is Registered with FBR and is on the Active Tax Payer List (ATL) of FBR (Attach certificate of registration).
- III. An affidavit on stamp paper duly attested by an Oath Commissioner to the effect that the Firm/Company has not been blacklisted by any Federal or Provincial Public Entity.
- IV. Bid Security @ 2% of the total bid value in shape of a bank draft/pay order in favor of Gun and Country Club, Islamabad.
- V. Bid Processing Fee amounting to Rs. 5,000/- (non-refundable) in shape of bank draft/pay order in favor of Gun and Country Club, Islamabad.



4.2. QUANTITIES:

- i. Quantities mentioned in the specifications sheet above are based on estimates and bidders are requested to ensure that quantities are properly mentioned in their bids. This is needed to ensure complete fixing/construction.
- ii. The rates and total prices entered shall, except insofar as it is otherwise provided under the Contract include all costs of Contractor's plant, labor, supervision, materials, execution, insurance, profit, taxes and duties, together with all general risks, liabilities and obligations set out or implied in the Contract. Furthermore, all duties, taxes and other levies payable by the Contractor under the Contract, or for any other cause, as on the date 10 days prior to deadline for submission of Bids, shall be included in the rates and prices and the total Bid Price submitted by the Bidder.
- iii. A rate or price shall be entered against each item in the BoQs.

4.3. PRICES:

- i. Unit rate and the prices offered/quoted by the bidder shall be in Pak Rupees. Bidder shall fill in rates and prices as mentioned in BoQs. In case of non-compliance of this requirement, the bid shall be rejected.
- ii. Partial bids will not be accepted.
- iii. All duties, taxes and other levies payable by the Contractor under the Contract shall be included in the rates and prices and the total Bid Price submitted by the bidder. The total sum (Bid Price) included in Specification Sheet above shall be the Contract Value. Tax at source as per FBR rates will be deducted from the contractor's invoice.
- iv. Rates and prices are fixed and are not subject to change during currency of the contract. Bidders are advised to ensure accuracy of arithmetical figures in their bid. In case of any discrepancy, the bid shall be rejected.

5. BID SECURITY:

- 5.1. Bid security @ 2% of the total bid value by the bidder who wish to submit bid from a scheduled Bank of Pakistan in the name of Gun and Country Club, Islamabad shall be submitted with the bid. Bids not accompanied by bid security shall be rejected and considered as non-responsive;
- 5.2. Bid Security of the unsuccessful bidders shall be released as promptly as possible once the contract is awarded and successful bidder signs the Contract Agreement;
- 5.3. Bid security shall be forfeited, if a bidder withdraws his bid during the period of

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bid validity; or if a bidder doesn't accept the correction of his Bid Price, as per provision contained in the bidding document.

or

- 5.4. In the case, the successful bidder fails to sign the Contract Agreement in accordance with the terms and conditions laid down in the bidding document and contract sample.

6. VALIDITY:

- i. All bids submitted should be valid for 45 days.
- ii. In exceptional circumstances, the Club may solicit the bidder's consent to an extension of the period of validity, reasons for which shall be recorded in writing. The request as well as responses thereto shall be made in writing and shall form part of the bidding document.
- iii. Bid security provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its bid security.
- iv. A Bidder granting the request will not be required nor permitted to modify its bid, except as provided in the bidding document.

7. EVALUATION CRITERIA

The bids of those bidders having no reservations to the terms and conditions, and meeting the requirements regarding specifications and documentation mentioned in the bidding document above shall be declared as substantially responsive. The Club shall evaluate and compare prices of only those bids determined to be substantially responsive while partial bids will not be entertained.

8. AWARD OF CONTRACT:

- 8.1. Contract will be awarded to substantially responsive bidder offering the lowest evaluated prices overall. Prior to expiration of the period of bid validity prescribed, the Club will notify the successful bidder in writing ("Letter of Acceptance") that their bid has been accepted. This letter shall name the sum which the Club will pay the contractor in consideration of the work by the Contractor as prescribed in the contract.
- 8.2. No Negotiation with the bidder having evaluated as lowest responsive or any other bidder shall be permitted, however, the Club may have clarification meetings to get clarification on any item in the bid.
- 8.3. Notification of award and its acceptance by the bidder will constitute the formation of the contract, binding the Club and the bidder till signing of the formal Contract Agreement.



9. SIGNING OF CONTRACT:

- 9.1. After issuance of a Letter of Award/Contract, the Club shall send the successful Bidder the Form of Contract.
- 9.2. Upon receipt of the Form of Contract, the successful Bidder shall immediately sign, date, and return it to the Club within 3 days of its receipt.
- 9.3 Bidder shall clearly mention warranty and after sale service in their offers.

10. GENERAL CONDITIONS:

1. The Club shall evaluate the proposals in a manner prescribed in advance, without reference to the price and reject any proposal which does not conform to the specified requirements.
2. Alternative bid shall not be considered and shall be rejected by the Club.
3. At any time prior to the deadline for submission of bids, the Club may, for any reason, whether at its own initiative or in response to a clarification requested by a prospective bidder, modify the bidding documents by issuing an amendment.
4. If a bid is not substantially responsive, it will be rejected by the Club and may not subsequently be made responsive by the Bidder by correction of the non-conformity.
5. The Club may accept or reject any or all bids as per GCC Procurement Regulations, 2023.
6. Liquidated Damages/penalties @ 0.5% of the total contract value up to a maximum of 10% will be imposed on the contract in case of delays in completion.
7. In case of delays beyond 30 days, contract will be liable to cancellation without any financial liability on the part of the Club. The standardized Force Majeure Clause shall apply.

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Annex-I

**BOQs for
Construction of Steel Structure Shed
at Gun and Country Club
size (32x16) feet**

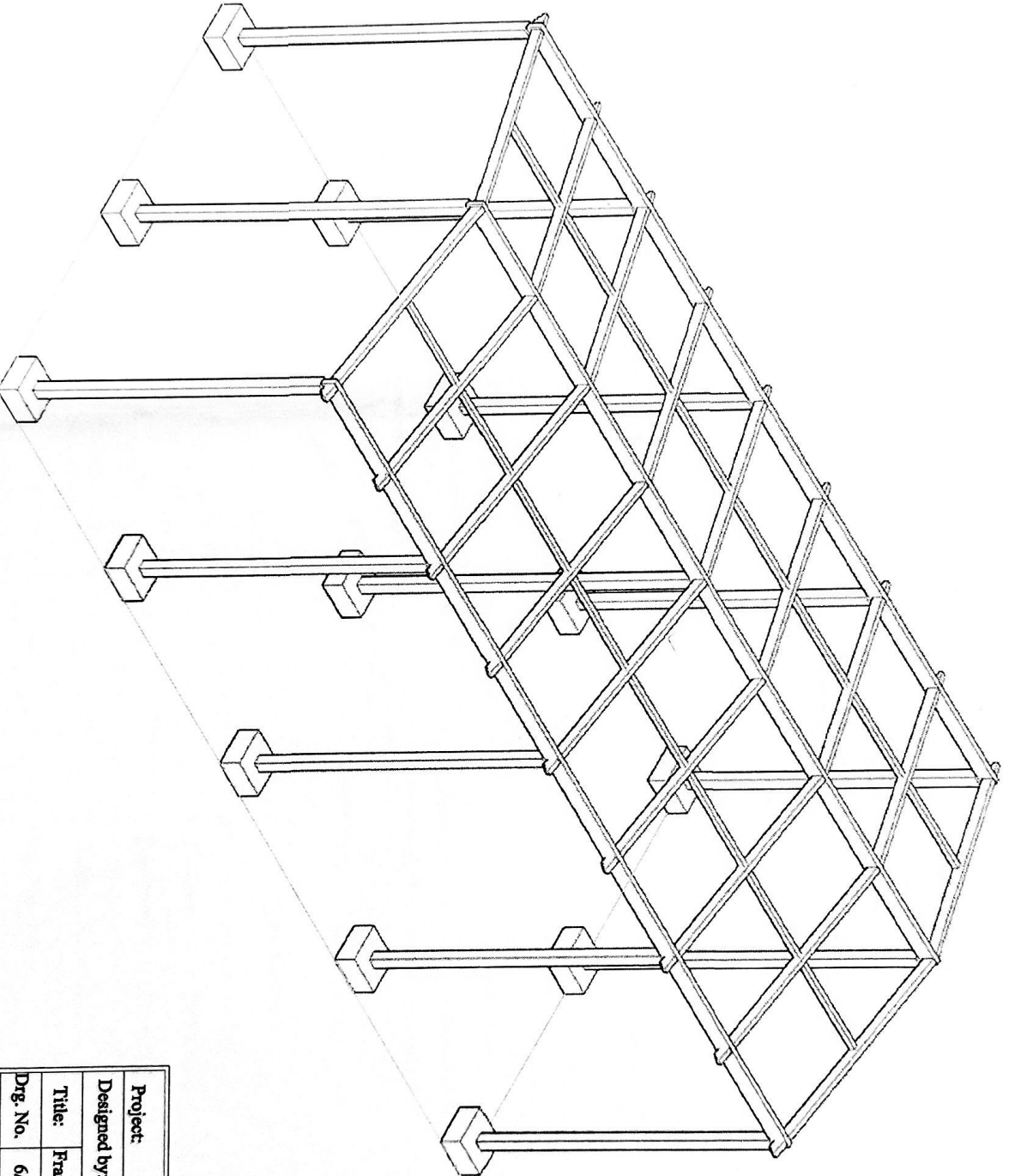
S.No.	Description	Unit	Rate(Rs)	Quantity	Amount(Rs)
1.	Providing and fixing of Steel pipe shed structure As per the specifications on drawing and as per instructions of Engineer.	sft	---	512	
2.	All civil works as per the drawing including excavation	Lump sum	—	—	
3.	Painting all cement board, Steel structure with enamel paint of best brand and quality as approved by Engineer. All steel structure has to be painted with red oxide before enamel paint.	Lump sum	—	—	
	Total Amount Rs				

Grand Total =

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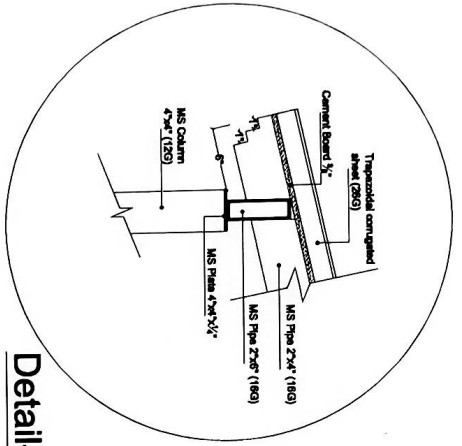
Annex-II

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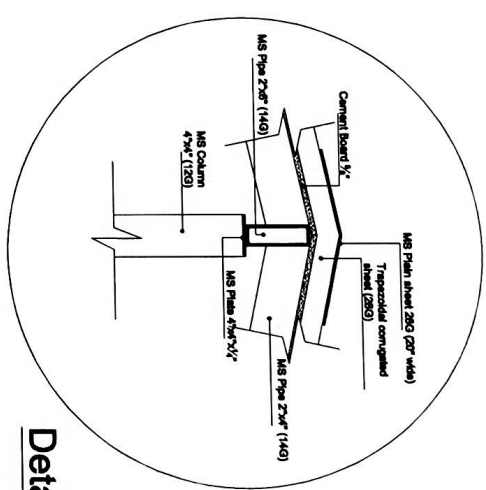


Project:		Cement Board & CGI Shed	
Designed by:		Corbel Construction Consulting	
Title:	Frame Perspective view	Date:	
Dwg. No.	6/6	Drawn by	M.Rashed
		Checked by	Khair Kamran

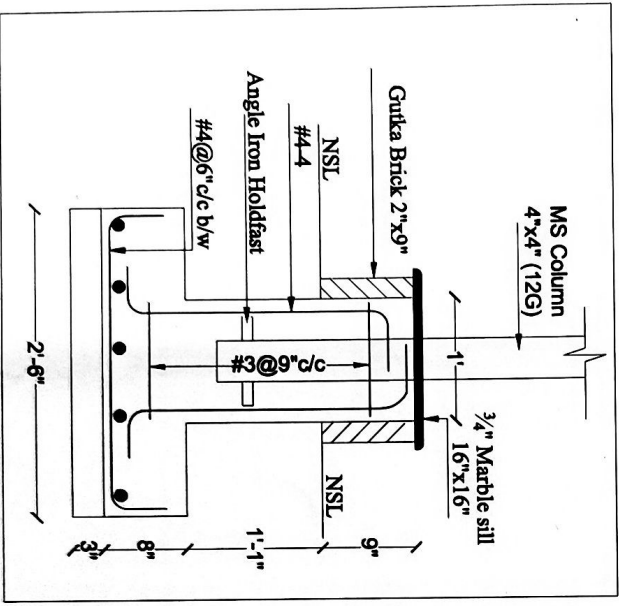
6



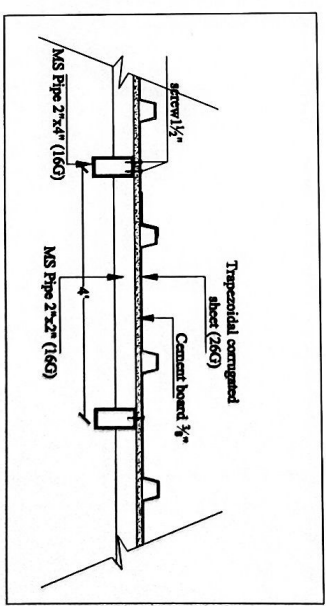
Detail-1



Detail-2



Foundation Detail

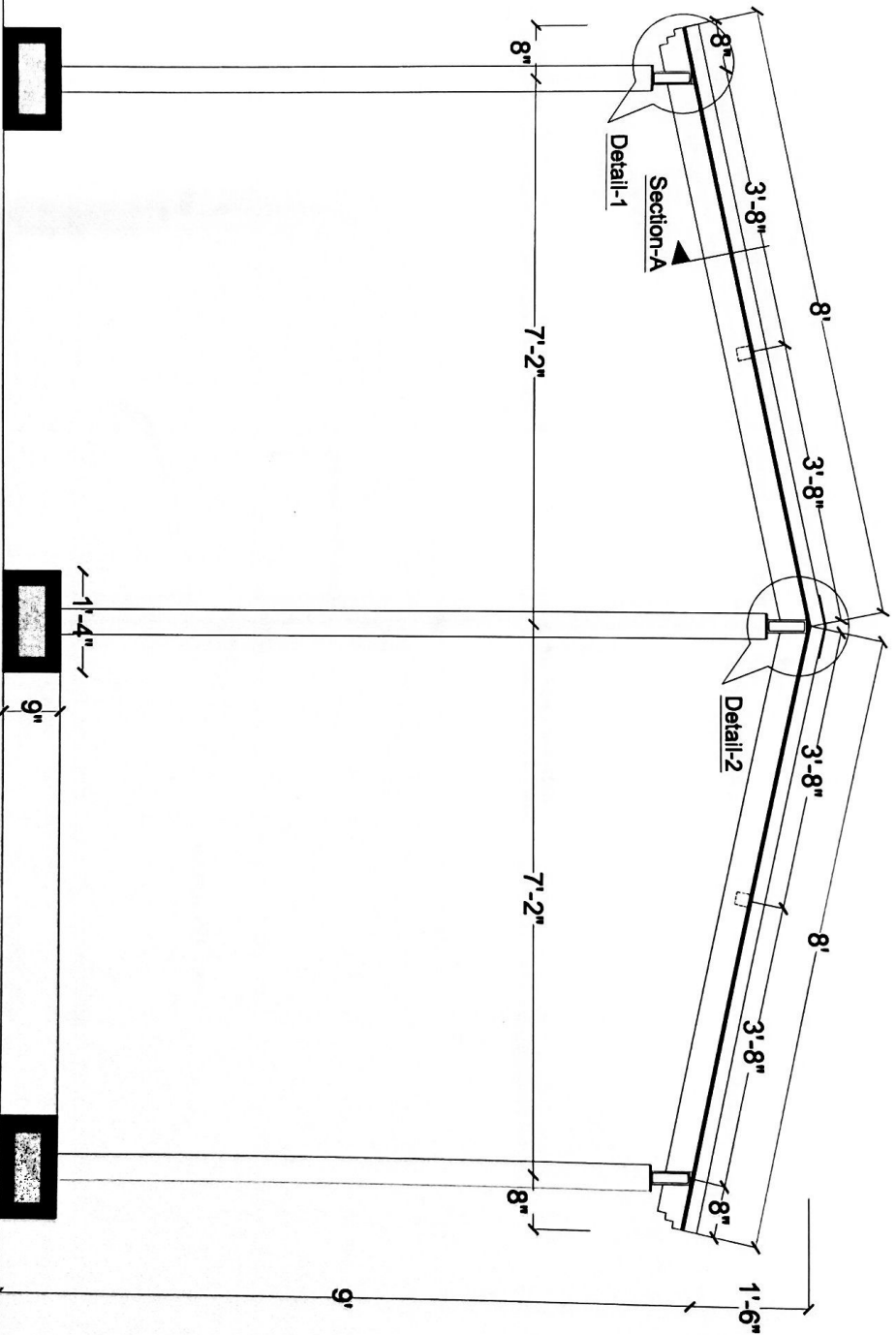


Section-A

Project:	Cement Board & CGI Shed		
Designed by:	Corbel Construction Consulting		
Title:	Details	Date:	
Drg. No.	4/6	Drawn by	M. Rasheed
		Checked by	Khahir Kamran

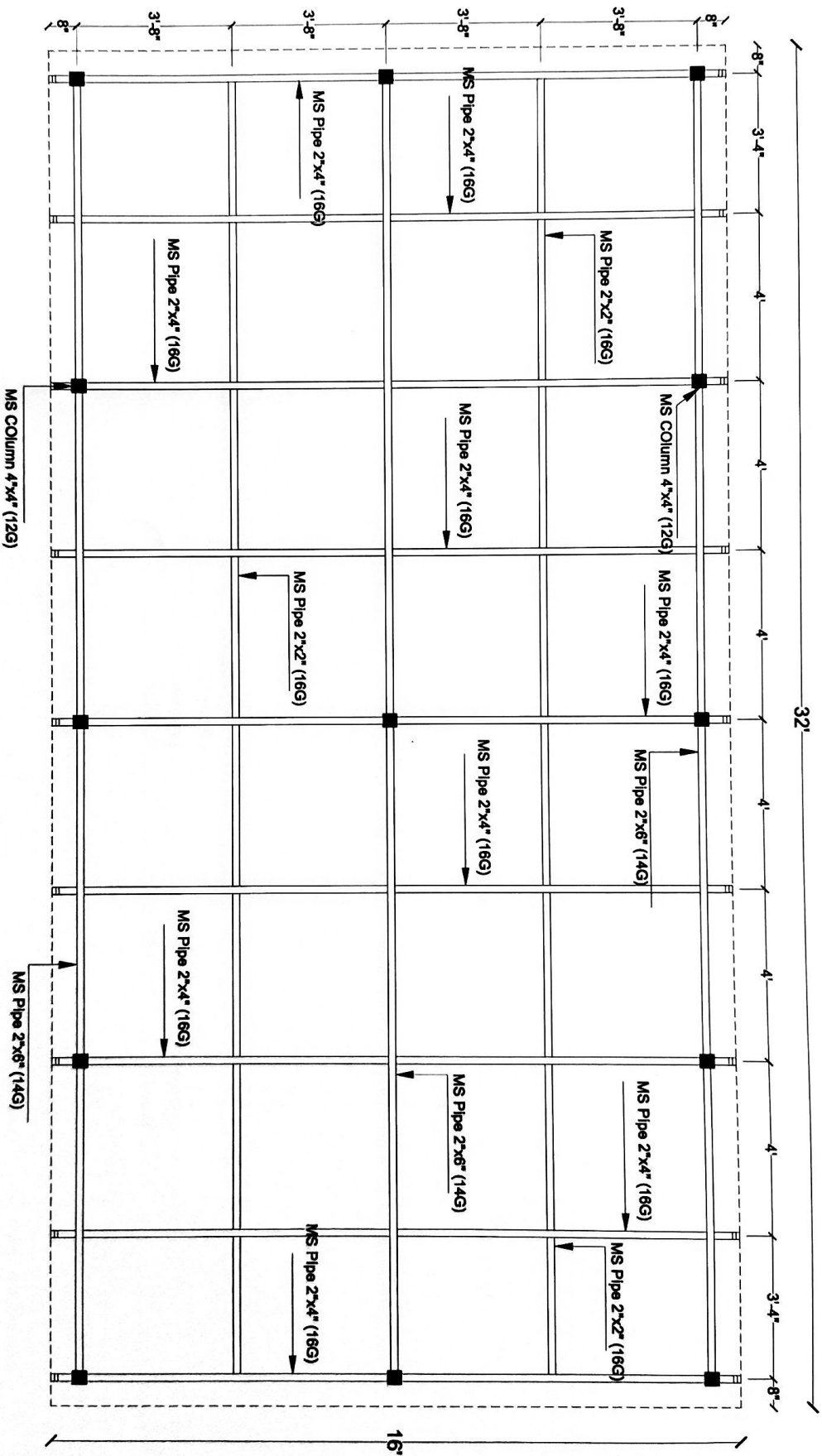
Annex-II

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Project:		Cement Board & CGI Shed	
Designed by:		Corbel Construction Consulting	
Title:	Elevation	Date:	
Dwg. No.	3/6	Drawn by	M. Rasheed
		Checked by Khabir Kamran	

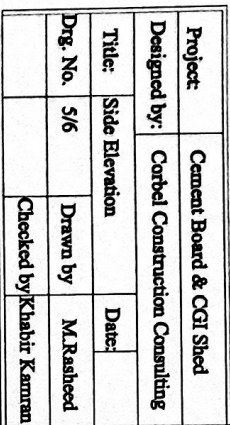
Figure-II



*-All dimension of roof framing members are according to inclination of roof.

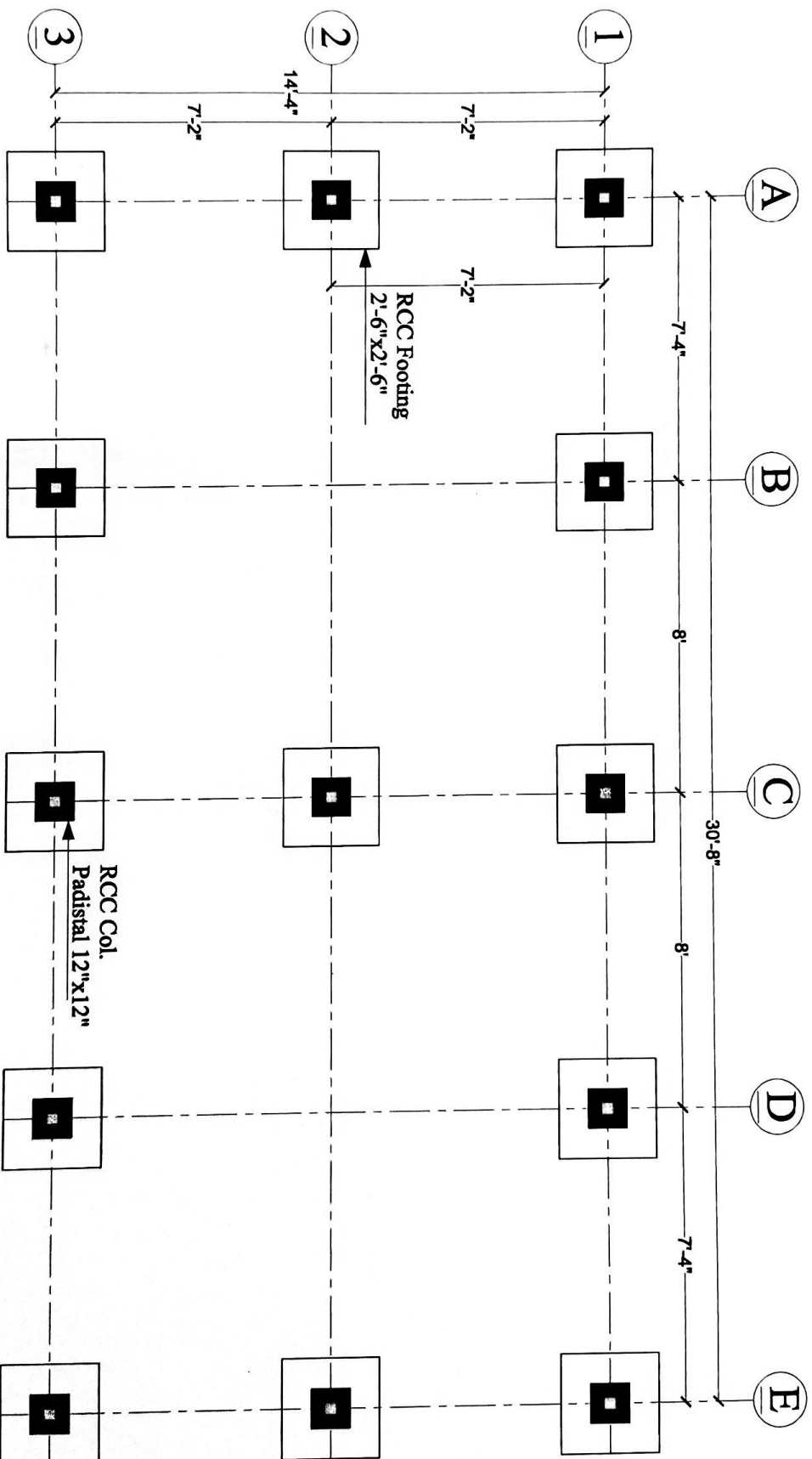
Project:	Cement Board & CGI Shed		
Designed by:	Corbel Construction Consulting		
Title:	Roof Frame	Date:	
Dwg. No.	2/6	Drawn by	M. Rashid
		Checked by	Khabir Kamran

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Annex-II

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Project:		Cement Board & CGI Shed	
Designed by:		Corbel Construction Consulting	
Title:	Foundation Plan	Date:	
Dwg. No.	I/6	Drawn by	M. Rehman
		Checked by	Khalid Kamran