

RULES OF BUSINESS 1973

(As amended up to 1st December, 2021)

**CABINET SECRETARIAT
(Cabinet Division)
Islamabad**

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SCHEDULE II
[Rule 3 (3)]
DISTRIBUTION OF BUSINESS AMONG THE DIVISIONS

1. Aviation Division

1. Aircraft and air navigation; administration of the Civil Aviation Ordinance, 1960 (XXXII 1960).
2. Development of civil aviation in Pakistan.
3. Provision of aerodromes.
4. Airports Development Agency.
5. Regulation, organization and safety of air traffic and of aerodromes - and administration of Airports Security Force.
6. Pakistan International Airlines Corporation.
7. Air Service agreements with other countries; liaison with International Civil Aviation Organization and other international agencies concerned with aviation.
8. Federal Meteorological Organizations and Meteorological observations; World Meteorological Organizations.

2. Cabinet Division

1. All secretarial work for the Cabinet, National Economic Council and their Committees, Secretaries' Committee.
2. Follow up and implementation of decisions of all the bodies mentioned at (1) above.
3. Omitted vide S.R.O 226(I)/2010 (F.No.4-4/2007-Min-I), dated 2nd April, 2010.
4. National Economic Council: Its constitution and appointment of members.
5. Secretaries Committee.
6. Central Pool of Cars.
7. All matters relating to President, Prime Minister, Federal Ministers, Ministers of State, Persons of Minister's status without Cabinet rank, Special Assistants to the Prime Minister.
8. Appointments, resignations, salaries, allowances and privileges of Provincial Governors.
9. Strength, terms and conditions of service of the personal staff of the Ministers, Ministers of State, Special Assistants to the Prime Minister, dignitaries who enjoy the rank and status of a Minister or Minister of State.
10. Rules of Business: Setting up of a Division, allocation of business to a Division and constitution of a Division or group of Divisions as a Ministry.
11. Implementation of the directives of the President/Prime Minister.

19. Coordination of anti-smuggling measures.
20. Matters relating to Federal Police Forces, their establishment etc.
21. Administrative Control of the Civil Armed Forces (i.e. Frontier Corps including Balochistan Constabulary and Frontier Constabulary) Rangers and Coast Guards.
22. Arms Act jurisdictions to Federal areas.
23. Border incidents and disputes.
24. Permission to Government servants to visit India.
25. Political asylum.
26. Genocide.
27. Surrender of criminals and accused persons to Government outside Pakistan.
28. Special studies of penal reforms in the context of national mores and requirements; coordination of reforms by the Provinces and provisions of facilities for professional and technical training of jail staff, at home and abroad; and dealing with such items pertaining to prisons, etc., as are embodied in the Federal and '[Provincial Subjects]'.
 29. Protection and maintenance of non-Muslim shrines in Pakistan and pilgrimages from India.
 30. Administrative Control of National Police Academy.
 31. All Administrative matters relating to Federal Investigation Agency.
 32. Investigation and prosecution of cases falling under the Schedule appended to the Federal Investigation Agency Act, 1974.
 33. To act as National Central Bureau to keep liaison with the INTERPOL.
 34. Anti-Corruption laws, [except the National Accountability Ordinance, 1999 (XVIII of 1999)].
 35. Omitted vide SRO 226(I)/2010 (F.No.4-4/2007-Min-I), dated 02.04.2010.
 36. Islamabad Capital Territory Administration.
 37. Omitted vide S.R.O. 294 (I)/ 2011 dated 04.2011.
 38. Advocate General (ICT).
 39. Metropolitan Corporation Islamabad.
 40. Capital Development Authority.
 41. Management and distribution of zakat and ushr in Islamabad.
 42. National Counter Terrorism Authority (NACTA).

19. Inter-Provincial Coordination Division

1. General coordination between the Federal Government and the Provinces in the economic, cultural and administrative fields.

2. Promoting uniformity of approach in formulation of policy and implementation among the Provinces and the Federal Government in all fields of common concern.
3. Discussions of policy issues emanating from the Provinces which have administrative or economic implications for the country as a whole.
4. Omitted vide SRO 1373(I)/2021 dated 01-12-2021.
5. Any other matter referred to the Division by a Province or any of the Ministry or Division of the Federal Government.
- 6 & 7 Omitted vide SRO 1088(I)/2011, dated 09.12.2011.
8. Omitted vide SRO 850(I)/2014, dated 25.09.2014.
9. Malam Jabba Ressor Ltd.
10. Pakistan Veterinary Medical Council Islamabad.
- 11, 12 & 13. Omitted vide SRO 1088(I)/2011 dated 09.12.2011.
14. Omitted vide SRO 1025(I)/2020 dated 8th October, 2020.
- 15-19. Omitted vide SRO 1088(I)/2011, dated 09.12.2011.
20. Medical, nursing, dental, pharmaceutical, para-medical and allied subjects;-
 - (a) education abroad; and
 - (b) educational facilities for backward areas and for foreign nationals, except the nomination of candidates from Federally Administered Tribal Areas for admission to Medical College.
- 21-29. Omitted vide SRO 1088(I)/2011, dated 09.12.2011.
30. {Transferred to Human Resource Development Division vide S.R.O. No. 1001(I)2011, dated 27-10-2011}.
- 31 to 34. Omitted vide SRO788 (I)/2011, dated 23.08.2011.
35. Legislation covering all aspects of sports affairs and matters ancillary thereto.
36. Administrative control of Board established for the promotion and development of sports under the Sports (Development and Control) Ordinance, 1962 (XVI of 1962).
37. Pakistan Sports Board (PSB).
38. Pakistan Cricket Board (PCB).
39. Omitted vide SRO 793 (I)/2018 dated 25-06-2018.
40. Omitted vide SRO 389 (I)/2013, dated 15.05.2013.
41. Dealing and agreements with other countries and international organizations in matters relating to Youth Exchange Programmes (External).
42. National Internship Programme.
43. National Volunteer Movement.

44. Paralympics.
45. Gun and Country Club.
46. Federal Land Commission.
47. International Organizations and agreements relating to tourism.

20. Kashmir Affairs and Gilgit-Baltistan Division

1. Policy, Planning and Development for Gilgit-Baltistan.
2. Co-ordination with the Government of Gilgit-Baltistan and Gilgit-Baltistan Council.
3. Co-ordination with the Azad Government of the State of Jammu and Kashmir and the AJ&K Council.
4. Matters relating to the Settlement of Kashmir dispute, other than those falling within the purview of the Foreign Affairs Division.
5. Administration of Jammu and Kashmir State Property in Pakistan.
6. Processing of development schemes reflected in the PSDP of M/o Kashmir Affairs and Gilgit-Baltistan at the level of CDWP and ECNEC.
7. Co-ordination between the Federal Government Organizations and the Government of Gilgit-Baltistan and the Gilgit-Baltistan Council.
8. Mainstreaming population factor in development planning process, in Azad Jammu and Kashmir and Gilgit-Baltistan.
9. Management and distribution of Zakat and Ushr in Azad Jammu and Kashmir and Gilgit-Baltistan and the related and ancillary matter including distribution setup and monitoring and auditing thereof.

21. Law and Justice Division

1. Advice to Divisions on all legal and constitutional questions arising out of any case and on the interpretation of any law.
2. Advice to Provincial Governments on legal and legislative matters.
3. Drafting, scrutiny and examination of Bills, Ordinances, and all legal and other instruments.
4. Dealings and agreements with other countries and International organizations in judicial and legal matters.
5. Arrangements for the publication and translation of Federal Laws and other statutory rules and orders; copyright in Government Law publications.
6. Adaptation of existing laws to bring them in conformity with the Constitution.
7. Legal proceedings and litigation concerning the Federal Government except the litigation concerning Revenue Division.
8. Administrative control of the Income Tax Appellate Tribunal and the Customs, Central Excise and Sales Tax Appellate Tribunal.
9. Special Judges under the Criminal Law Amendment Act, 1958.