

GUN & COUNTRY CLUB PRE-
QUALIFICATION DOCUMENT

PRE-QUALIFICATION OF SUPPLIERS, VENDORS,
DISTRIBUTORS, MANUFACTURERS, SERVICE
PROVIDERS, REPAIR AND MAINTENANCE

Gun & Country Club Islamabad intends to reintroduce the process of Pre-Qualification of all its Suppliers, Vendors, Manufacturers, Distributors, Service Providers, Repair and Maintenance in order to streamline its Procurement procedures.

All reputable and established firms are invited to apply for the participation in the Pre-qualification Process and submit the attached Pre-Qualification forms.

Particulars

Company Name			
National Tax No.		Sales Tax Registration No.	
No. of Employees		Company's Date of Formation	

Please attach copies of NTN and GST Registration

Title of Firm	Private Limited	<input type="checkbox"/>	Sole Proprietor	<input type="checkbox"/>	Joint Venture	<input type="checkbox"/>	Partnership	<input type="checkbox"/>
Type of Business	Manufacturer	<input type="checkbox"/>	Authorized Distributor	<input type="checkbox"/>	Reseller	<input type="checkbox"/>	Specify	<input type="checkbox"/>
	<input type="checkbox"/> Others							

Registered Office Address			
City		Postal Code	
Phone		Fax	
Email Address		Website Address	

Branch Office Address			
City		Postal Code	
Phone		Fax	

Factory / Workshop Address			
City		Postal Code	
Phone		Fax	

Company / Supplier Banking Details

Bank (s) Name			
Title of Account			
Account Number		Branch Code/Name	
Type of Account		City	

Financial Work of the Company / Supplier

Company Net Worth			
Company Turn Over			
Last 3 years of Company Profits	Year	Profit/Loss	

* In case of Private Limited, Please Audited Balance Sheet for the last three years.

CEO/Chairman Name		National ID Number	
Mailing Address			
Phone		Fax	
Email			

List of Board of Directors of Partners or Management

	Name	Position	Phone	e-mail
1				
2				
3				
4				
5				

Company / Supplier Profile

1	Primary Business Details	1	
		2	
		3	
		4	
2	List of Items / Services	1	
		2	
		3	
		4	
3	List of Authorization from the principals	1	
		2	
		3	
		4	
4	After Sale Services		
5	Warranty Details		
6	Buy Back or Return Policy		
7	Any Other Information that supplier may like to provide		

Area of Specialization Applied for Pre-Qualification

1	Commercial Goods	<input type="checkbox"/> Electrical & Electronics	<input type="checkbox"/> Air Conditioning & Refrigeration.	<input type="checkbox"/> Stationary & Off. Supplies	<input type="checkbox"/> Wood, Ply wood & Hard boards	<input type="checkbox"/> Computers
		<input type="checkbox"/> Computer Accessories & Supplies	<input type="checkbox"/> Hardware	<input type="checkbox"/> Mech. & Steel Structure	<input type="checkbox"/> Paper & Board	<input type="checkbox"/> POL Items
		<input type="checkbox"/> Auto Parts	<input type="checkbox"/> Textile & Uniform Fabrics	<input type="checkbox"/> Leather Shoes & Leather Gifts	<input type="checkbox"/> Chemical & Gases	<input type="checkbox"/> Others
2	Kitchen Perishable & non Perishable Goods	<input type="checkbox"/> Cutlery	<input type="checkbox"/> Crockery	<input type="checkbox"/> Linen ware, Blankets	<input type="checkbox"/> Dry rations / Dry Fruits	<input type="checkbox"/> Galley Equipments
		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/> Kitchen Equipment	<input type="checkbox"/> Food Packing Material	<input type="checkbox"/> Toiletries
		<input type="checkbox"/> Washing Chemical & Detergent.		<input type="checkbox"/> Others		
		<input type="checkbox"/> Fresh Fruit/Vegetables	<input type="checkbox"/> Spices	<input type="checkbox"/> Tinned Food	<input type="checkbox"/> Juices & Beverages	<input type="checkbox"/> Milk Products
		<input type="checkbox"/> Chicken	<input type="checkbox"/> Meat	<input type="checkbox"/> Sea Food	<input type="checkbox"/> Hot Beverages	<input type="checkbox"/> Others
3	Services	<input type="checkbox"/> Human Resource	<input type="checkbox"/> Catering	<input type="checkbox"/> Cafeteria	<input type="checkbox"/> Dry Cleaning	<input type="checkbox"/> Transport
		<input type="checkbox"/> Uniform Fabrication	<input type="checkbox"/> Janitorial Services	<input type="checkbox"/> Maintenance Services	<input type="checkbox"/> Fumigation Services	<input type="checkbox"/> Security Services
		<input type="checkbox"/> Clearing & Forwarding Services	<input type="checkbox"/> Auctioneers	<input type="checkbox"/> Bindery Services	<input type="checkbox"/> Printing Services	<input type="checkbox"/> Others

TECHNICAL STANDING OF THE FIRM

LIST OF TECHNICAL PERSONNEL WITH QUALIFICATIONS IN PERMANENT EMPLOYMENT OF THE FIRM

No.	Name	Designation	Qualification	Years of Service	Experience	Responsibilities
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

Note: If Joint Venture of Two or more than Two Firms are applying, individual responsibility of JV partners should be declared separately for each partner

SALES / MARKETING FORCE OF THE FIRM

LIST OF SALES PERSONNEL WITH QUALIFICATIONS IN PERMANENT EMPLOYMENT OF THE FIRM

No.	Name	Designation	Qualification	Years of Service	Experience	Responsibilities
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

DETAILS OF CONTRACTS / ASSIGNMENTS / PROJECTS UNDERTAKEN BY THE FIRM

No.	Title of Contracts / Projects / Services	General Description	Value of Contract	Years	Department/Organization	Performance
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						

INTEGRITY PACT / DISCLOSURE CLAUSE

Declaration of Fees, Commissions and Brokerage Etc, Payable by the Suppliers, Vendors, Distributors, Manufacturers, Contractor, Service Providers of Goods, Services & Works, Repair and Maintenance

_____ the Seller / Supplier / Contractor hereby declares its intention not to obtain the procurement of any Contract, right, interest, privilege or other obligation or benefit from Gun & Country Club through any corrupt business practice.

Without limiting the generality of the forgoing the Seller / Supplier / Contractor represents and warrants that it has fully declared the brokerage, commission, fees etc., paid or payable to anyone and not given or agreed to give and shall not give or agree to give to anyone within Club either directly or indirectly through any natural or juridical person, any commission, gratification, bribe, finder's fee or kickback whether described as consultation fee or otherwise, with the object of obtaining or including the procurement of a contract, right, interest, privilege or other obligation or benefit in whatsoever form Gun & Country Club.

The terms and conditions attached have also been read and certificate signed.

Authorized Signature: _____

Name: _____

Designation: _____

Date: _____

Note: In case of insufficient space against any column, please attach separate sheet (s) for details /information.